

STUDENT FORMAT – 5
**APPLICATION FORM FOR RE-ADMISSION IN TO B.E./ B.Tech./ MBA/ MCA/
M.Tech./M.E./M.A./ M.Sc. and B.Sc. DEGREE COURSES**

1	Name of the student (IN CAPITAL LETTERS)		
2	Details of the Course Last Studied	Department	
		Branch	
		Course	
		Registration Number	
3	Month and Year of 1 st Year Admission	Month	
		Year	
4	a) Semester / Year during which the Course was discontinued	Semester	Year
		For Example : II	For Example 2017 - 18
	b) Semester/ Year for which Re-admission is sought	Semester	Year
		For Example : III	For Example 2018 - 19
5	Reason for Discontinuance of the study		
6	Address for Communication	Name :	
		Address :	
		Mobile No :	
		E-mail ID :	
7	Attendance Particulars of the Semester in which the student was declared as lacking attendance (To be filled in by the office of the Director, Students Affairs)		
	Total Periods Attended by the student in that semester		
	Total Number of Periods conducted in that semester		
	Percentage of Attendance		
	Remarks (Please tick the appropriate option in the box)	Recommended / Not Recommended	

Signature of the Director - Student Affairs :		
8	Fee Remittance Details (to be filled by the Finance Officer)*	
	Total fee due from the student	Rs.
	Fee so far paid	Rs.
	Arrears to the fee to be paid	Rs.
	Any other fee / Penalty paid or to be paid	
	Remarks	Recommended / Not Recommended
Signature of the Finance Officer :		
9	Remarks of the HOD	
	General Conduct of the Student	
	Performance of the Student	
	No. of Arrear Papers Pending	
	Remarks (Please tick the appropriate option in the box)	Recommended / Not Recommended
Signature of the HOD :		
10	Remarks of the Director, Student Affairs : (Only applicable to students on whom disciplinary proceedings were initiated like suspension, inquiry, debarring, dismissal etc.)	
Signature of the Registrar / Pro Vice- Chancellor (Admin.) : With Seal		

11. UNDERTAKING

I hereby agree for the Re-admission, accepting the conditions that the University may prescribe in this regard.

I further agree and state that,

1. I shall appear for the equivalent or additional papers, if any, that may be prescribed by the University.
2. I shall not prefer any claim or right for exemption from any papers whatsoever.
3. I shall not prefer any representation seeking stay of or exemption from the operation of any part or in full of the conditions to be prescribed by the NICHE.
4. I shall diligently and faithfully follow the instructions and curriculum of the NICHE.
5. I agree to pay whatever fees that are prescribed by the NICHE for such Re-admission.
6. I will behave properly and will not create any problem to the students / Faculty members / Administration.

Date :

Signature of the Parents/ Guardian

Signature of the student

12. GENERAL INSTRUCTIONS

1. Application received after the due date will be summarily rejected.
2. The Re-admission application should be sent only as per the revised format which is available in the NICHE website (www.niuniv.com)
3. No Student should be permitted to attend Practical and Theory Examinations without obtaining Re-admission orders from The Registrar.
4. The following particulars should be furnished correctly
 - i. Department in which the student last studied
 - ii. Semester last studied by the student
 - iii. Month and Year of appearance of Last Examination attended by the student
5. The following documents should be attached :
 - i. Mark Sheet of the Previous Semester
 - ii. A necessary Medical and Fitness Certificate from the authorized Medical Officer to be enclosed if the student discontinued on medical grounds
 - iii. Copy of Re-admission order/ orders if any issued to the students who apply for Re-admission for more than one time to be enclosed.
 - iv. Copy of the fee receipts remitted by the student to be admitted

13. Remarks of the Registrar

Recommended for re-admission / Not Recommended for re-admission

Signature of the Registrar

14. May be re-admitted / May be not re-admitted

Vice-Chancellor