



NOORUL ISLAM CENTRE FOR HIGHER EDUCATION

(Deemed to be University under section 3 of the UGC act, 1956)

Kumaracoil-629 180, Kanyakumari District, Tamil Nadu, India.

Accredited by NAAC (Second Cycle), Approved by AICTE, RCI, DGS and DGCA, Govt. of India

Website: www.niceindia.com

E-mail: coe@niuniv.com

Tel.No. 04651-250566, 250266

APPLICATION FORM FOR ISSUE OF OFFICIAL TRANSCRIPT(S)

1.	Name of the Candidate	:			
2.	Register Number	:			
3.	Course Undergone in this University	:			
4.	Branch	:			
5.	Month and Year of Last Appearance	:		Year of Study:	
6.	No. of Sets of Transcripts Required	:			
7.	Details of Transcripts Required (Tick whichever is applicable)	:	1. Degree Certificate 2. Consolidated Grade Statement 3. Provisional Certificate 4. Semester Grade Card (All Semesters)		
8	Payment Details				
	Mode of Payment	DD No./ Online Receipt No./ Transaction Reference /IMPS No.	Date	Name of the Bank	Amount (Rs. 500 per set)
9	Communication Address		Pincode: Mobile No.: Email Id :		

Mode of Delivery (Tick any one)

- Self-collection at C1 Section of the Office (**will be issued within two days**)
- By Post (give full address with Pincode, Mobile No. and Rs.80/- per set for postage charge)

Signature of the Candidate

Place:

Date :

PROCEDURE FOR OBTAINING TRANSCRIPTS
(Required For Higher Studies In Foreign Universities/Institutions)

1. Candidates shall apply for the issue of Transcripts in the prescribed application available with the C1 section of the Main office.
2. He/She should submit the application at the C1 section of the Main Office.
3. At the time of application Candidates should bring all the Original Certificates for verification and also the number of sets of photocopies of all the certificates required.
4. Candidates should also submit one extra set of photocopies of all the certificates.
5. The fee for issue of transcripts is Rs. 500/- (Rupees Five hundred only) per set.

i. Mode of payment

- The payment be made to the following Bank Account:

Account Name: Noorul Islam University Controller of Examination AC
Account No:026150050800200
Bank: Tamilnad Mercantile Bank Ltd, Thalikulam Branch
IFSC Code: TMBL0000026

6. The applicant should attach the payment receipt along with the application.

CONTROLLER OF EXAMINATIONS

Noorul Islam Centre for Higher Education,
Kumarcoil-629 180,
Kanyakumari District,
Tamil Nadu, India
Email:coe@niuniv.com